

Instruction to your Bank or Building Society to pay by Direct Debit

All areas of the mandate are to be completed by the payer and sent to the address below, incomplete forms cannot be accepted and will be returned.

WEAVER VALE HOUSING TRUST LIMITED Finance and Business Services, Finance Team, Gadbrook Point, Rudheath Way, Gadbrook Park, Rudheath, Northwich, Cheshire, CW9 7LL

Name(s) of Account Holder(s)

Bank/Building Society Account Number

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Sort Code

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Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address:	
Post Code	

Reference Number *(can be left blank if not known)*

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Banks and Building Societies may not accept Direct Debit Instructions for some types of account

Service User Number


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FOR WEAVER VALE HOUSING TRUST LIMITED <i>(Weaver Vale Housing Trust Limited is a Charitable Community Benefit Society)</i>
<p style="text-align: center;">Monthly payment date: _____</p> <p>If you don't enter a payment date, your form will be returned to you</p> <p style="text-align: center;"><i>Enter the day of the month you want to pay; your payment will be taken on this date each month except for weekends and bank holidays when they will be taken on the next working day. Where the date selected does not exist in a month (i.e. 29th, 30th, 31st) your payment will be taken on the last day of the month.</i></p>
<p>Address of Property:</p> <p style="height: 30px;"> </p>
<p>Email Address:</p> <p style="height: 30px;"> </p>

Instruction to your Bank or Building Society - Please pay Weaver Vale Housing Trust Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Weaver Vale Housing Trust Limited and, if so, details will be passed electronically to my Bank/Building Society.

<p>Signature(s) of payer:</p> <p>.....</p>
<p>Signature(s) of tenant(s) (If not the payer):</p> <p>.....</p> <p><i>Should the payer not be named on the tenancy agreement, the tenants signature is also required</i></p>
<p>Date completed:.....</p> <p><i>(if you don't enter a date, your form will be returned to you)</i></p>

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This Guarantee should be detached and retained by the Payer

<h3>THE DIRECT DEBIT GUARANTEE</h3>	
<ul style="list-style-type: none"> This Guarantee is offered by all Banks and Building Societies that accept instructions to pay by Direct Debit If there are any changes to the amount, date or frequency of your Direct Debit, Weaver Vale Housing Trust Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Weaver Vale Housing Trust Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request. If an error is made in the payment of your Direct Debit by Weaver Vale Housing Trust Limited or your Bank or Building Society you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society . If you receive a refund you are not entitled to, you must pay it back when Weaver Vale Housing Trust Limited asks you to. You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify Weaver Vale Housing Trust Limited. 	